To Update a Participant List:

1. **Open TurningPoint Cloud** and sign in to your Turning Account.

2. From the TurningPoint Cloud Dashboard, **select the Manage tab**.

3. **Select the Participant List** in the left panel.

4. **Click Update** from the Participant List Overview.

5. **Select Canvas** from the dropdown menu.

6. **Enter** [https://uiowa.turningtechnologies.com](https://uiowa.turningtechnologies.com) into the Server Address field.

7. **Click “Connect.”**

8. **Login with your HawkID and Password** to connect TurningPoint Cloud to your Canvas instructor account.

9. **Click Authorize** to allow the Turning Technologies integration to access your Canvas Account.

10. When the update is finished, **click Close**.

The updated participant list will be displayed.